



A.I.C.D.

Australian Institute of Classical Dance

Box 193
Winston Hills 2153

Email : aicdnational@gmail.com

**For information about the AICD, the
Borovansky Syllabus, syllabus products
and state coordinators contact detail
please refer to our website**

www.ballet.org.au

The Australian Institute of Classical Dance

ABN 43 275 167 311

Artistic Director : Marilyn Jones OBE. Patron : Steven Heathcote AM

**BOROVANSKY SYLLABUS
EXAMINATION & ASSESSMENT
GUIDELINES
FOR TEACHERS & EXAMINERS**



A.I.C.D.

*An Australian Syllabus Inspiring
Australian Dancers and Teachers*

AIMS OF THE BOROVANSKY SYLLABUS

- To foster and develop a love of dance.
- To encourage an awareness of ballet as a performing art in both vocational and non vocational students.
- To allow for the flexibility in teaching and examining a wide variety of body shapes, sizes and capabilities.
- To offer a graded system for students of ballet to cater for different levels of physical development and ability which increases gradually in technical difficulty each grade.
- To encourage dance quality, style, expressiveness and musicality from the beginning and develop these progressively.
- To expose students to a wide range of movements and steps as they progress through the syllabus.
- To offer safe and continuous progression through all grades in line with “Safedance” principles
- To teach students basic human anatomy and simple principles of physiology as it relates to ballet technique.
- To give students an awareness of dance history in the context of character steps and dances which are integrated into the syllabus, reflecting the heritage of the Borovansky Ballet Company which was famed for its wholehearted vigorous approach to national dancing.

TEACHERS OF DANCE RECOMMENDED READING LIST

Australian Guidelines for Dance Teachers
Various authors/Ausdance

The fitness leaders Hand book
Egger& Champion

Concise Oxford Dictionary of Ballet OR of Dance
Koegler OR Craine & Mackrell

Music in the Dance Studio

Classical Ballet Technique
Ward warren

Let them Dance #Essential if teaching children under the age of 12
Martyn

Dance Australia magazine

Dancetrain magazine

School of Classical Dance
Kostrovitskaya

The Art of teaching Ballet

Ballet Studio
Woolliams

Ballet: An illustrated History
Clarke & Crisp

Ear Training for the Body

Inside Ballet technique
Grieg

100 Lessons in Classical Ballet
Kostrvitskaya

AICD REQUIREMENTS FOR TEACHERS ACCREDITATION

LICENTIATE DIPLOMA

Candidates for licentiate must, as prerequisites:

1. Hold their Associate qualification.
2. Be 21 years or over.
3. Be accredited by AICD as having prepared and entered students for examination who have subsequently obtained Commended, Highly Commended or Honours over a minimum of three years.
4. Have references from previous examiners/assessors stating that their students were of a standard required by the AICD for Licentiate Diploma.

For Assessment, candidates must:

1. Give a 1 1/2hr , non Syllabus demonstration class, with a minimum of 5 students of Grade 6 or Intermediate level, before two examiners.
2. Answer questions during an oral examination, half an hour duration, on:
 - Class plan and rationale.
 - Teaching techniques relating to Grade 6 and Intermediate level.
 - Basic music knowledge eg. What is the time signature of a waltz Rhythm?
 - Ballet Theory questions from the AICD Borovansky Theory Book.
3. Present a solo you have choreographed for a male or female student of Grade 6 or Intermediate standard, 2-3min duration. Teachers may use their own choice of style.
4. Submit:
 - A written statement of personal philosophy towards teaching classical dance.
 - A written essay of approximately 2,000 words on History of Dance in Australia.

Please note :

To cover costs for examiners etc, a fee of \$150.00 for Licentiate accreditation, will be required with application.

All examination entries and correspondence is to be sent firstly to your State examination coordinator no less than 8 weeks prior to exams. In turn the State coordinator will send all information to the national coordinator no less than 6 weeks prior to exams.

State coordinators and national coordinators addresses are on the website
www.ballet.org.au

AICD National Examination Coordinator
Mr Jak Callick
PO Box 1059
Newport VIC 3015

ALL TEACHERS ENTERING STUDENTS FOR EXAMINATIONS MUST BE TEACHER MEMBERS OF THE AICD AND USE THE CURRENT BOROVSANSKY SYLLABUS AND MUSIC.

MEMBERSHIP FORMS, SYLLABUS, MUSIC and DVD'S ARE AVAILABLE FROM WEBSITE: **www.ballet.org.au**

PAY PAL IS NOW AVAILABLE WITH ONLINE MEMBERSHIP
POSTAL MEMBERSHIP FORMS AND ORDER FORMS WITH PAYMENTS CAN BE ADDRESSED TO:

Joan McGrath
P O Box 193
Winton Hills NSW 2153

Cheques or Postal Notes ONLY. The AICD will not accept responsibility for any cash sent in the mail .

IMPORTANT INFORMATION FOR TEACHERS WISHING TO ENTER STUDENTS FOR EXAMS IN THE BOROVANSKY SYLLABUS WITH THE AICD

The National and Examination Committees wish to maintain a high standard with the Borovansky Syllabus. Therefore it is necessary for teachers to keep abreast with current trends in regard to the syllabus so that this can be attained.

It is compulsory for all teachers to attend a meeting with the examiner at the end of the examination session. Teachers who do not comply with this will not be eligible to enter future examination sessions.

State coordinators should organize a teachers meeting with the examiner at the end of an examination session, in a convenient central location within the capital city. When it is impossible for a teacher to attend the examiners meeting, they must send a representative from their school to attend the examiners meeting. For schools in remote areas i.e. more than 80km from the capital city, teachers may request a meeting with the examiner immediately after the exam session at their school. This should be approx. 15 min in duration and be factored in with the scheduling of examination time-table.

At the teachers meeting, the examiner will discuss the weaknesses and strengths they have noticed during the examination session.

It is important that all teachers attend the meetings as set out by the AICD to further their professional development. It is acceptable for teachers to attend further development courses run by other organisations. Proof of attendance i.e. official receipt, needs to be sent with your membership renewal and will be credited by the AICD.

Other AICD approved ways to further professional development are business skills courses or study, recognised courses that relate to dance teaching, health, business, child development, performances or courses of dance or movement.

4. Candidates should also:

- Read and understand the code of ethics from Ausdance (available on the Ausdance website) and practice it accordingly.
- Display appropriate and effective verbal and written communication skills during the assessment.
- Submit a letter of recommendation from a recognised ballet teacher, attesting to the candidates ethical behaviour and professional integrity as a teacher (This may or may not be an employer).

Results:

Possible overall assessment results are:

- Competent.
- Not yet competent.

Successful Candidates will receive the AICD Associate Diploma Certificate. They will then be entitled to use the letters A.AICD after their name.

If, in the assessors' judgement, the candidate is 'Not yet competent' to be able to receive Associate status from the AICD, those areas requiring improvement will be clearly stated during the discussion section of the assessment.. The candidate may subsequently re-apply to take the assessment again.

When re-taking this assessment, it is imperative that the candidate specifically addresses all areas which have been discussed as being not yet competent. Re-assessment may be with the same or with different assessors.

Please note :

To cover costs for examiners etc, a fee of \$150.00 for Associate accreditation, will be required with application.

TEACHERS PLEASE NOTE!

2. Candidates are to participate in a 45 minute (maximum) discussion with the examiners after the class has concluded and the students have left the room. The candidate is to initiate the discussion by a realistic and positive self-assessment of the demonstration class, eliciting feed back from the assessors. Topics discussed will be:
- Safety in the dance class.
 - Ballet terminology.
 - The demonstration class plan and rationale
 - Analysis of how basic ballet vocabulary builds to the Major examinations
 - Teaching techniques relating to the demonstration class in particular.
 - Use of music in dance class.

Candidates must reflect safe dance teaching practises both in the demonstration class and the oral discussion. During the discussion, questions may be asked on basic anatomy and basic physiology and how it relates to ballet teaching. This may include:

- Environmental considerations.
 - Injury prevention and management strategies e.g R.I.C.E.
 - Healthy lifestyle awareness and recognition of role-modelling responsibilities.
 - Fitness training principles (FITT) and how this relates to the ballet class.
 - Basic biomechanics of the body e.g. main types of joints and how muscles work.
 - Body alignment principles.
 - Safety considerations when teaching particular ballet steps e.g. the importance of landing through the foot after a jump, the importance of the demi plie in allegro steps.
3. Candidates are required to submit to the assessors at the discussion session, a written essay of approximately 1500 words, on the overall history of ballet from the Court or Pre-Romantic era, through to the end of the twentieth century.

There are two examination streams for students from Intermediate to Advanced II, Stream A and Stream B. Stream A is the full examination with pointe work and Stream B is without point work. Option B is for students who are not suited to pointe work but would still like to be marked for the rest of the components of their level of ballet.

Please read these guidelines carefully as there are amendments and new guidelines that must be adhered to.

1. Please be sure to
 - place students in the correct order (see page 13)
 - allow sufficient time for the examiner to write notes during the exam.
 - leave the room with the students while the examiner writes the reports.
 - provide a firm writing surface for the examiner.
 - operate music system well away from the examiners table. Please do not stand directly behind the examiner.
2. To reduce spelling mistakes on reports and certificates, teachers are asked to use the 'excel' exam forms found on the website (www.ballet.org.au)
3. **All teachers whose names appear on the entry form as teacher of the students for that examination must have at least Associate status or commenced studying for Associate status from the AICD. Please see the section on 'Teacher Accreditation' in this booklet.**
4. The AICD strongly advises that all teachers have a current Working with Children registration in their State.

GUIDELINES FOR EXAMINATIONS & ASSESSMENTS

1. MEMBERSHIP FEES

Any teacher wishing to enter candidates for AICD Borovansky syllabus examinations must be a financial member of the association.

The membership fees of the Institute are set by the National Committee and reviewed annually. Membership forms and details are found on the website.

This includes all “class teachers” whose names appear on entry forms.

The memberships are:

- **TEACHER MEMBERSHIP** applies to all teachers and junior teachers who are teaching and/ or entering pupils for the Borovansky Exams or Assessments with AICD Inc.
- **JOINT MEMBERSHIP** is available for two (2) teachers from the same studio.
- **MEMBERSHIP** is available for anyone who is interested in joining the AICD and supporting the various functions, seminars and Scholarships that are conducted throughout the different Regions/States.

2. EXAMINATION SYLLABUS, MUSIC AND THEORY

Copies of the revised AICD Borovansky syllabus, music CDs and theory books are available from **Joan McGrath P O Box 193 Winston Hills NSW 2153**. All materials are subject to copyright. Any faulty material must be returned within ten (10) working days of purchase with a copy of receipt.

The syllabus for the Borovansky examinations was compiled by a sub committee and may be altered from time to time. All teacher members will be given notice of the alterations.

Exercises, as set down for exams, are open to discussion by teacher members at any time. All teachers of the Institute will use the syllabus and music in accordance with the regulations set down by the Institute. Each school **MUST** have purchased the revised CD's, DVD's and Syllabus to be eligible to enrol in exams.

Exam/Assessment candidates may be asked ballet **theory questions** by the examiner. These questions will relate to the information provided in the new **theory book**. The book is designed as a work book for students and is a valuable teaching aid. Teachers are asked to encourage their students to purchase a copy so they may learn the terminology and theory required for each grade.

ASSOCIATE DIPLOMA

Candidates for Associate must, as prerequisites:

1. Be minimum 18 yrs of age.
2. Hold the AICD Advanced I Certificate/Major Assessment Certificate or equivalent from a recognised ballet examination society.

For Assessment, candidates must:

1. Give a 1 hour, non syllabus demonstration class, with a minimum of five students and a maximum of ten, before a two assessors. The Candidate should present the examiners with a typed copy of their demonstration class. The candidate may choose the class level between Borovansky Primary to Grade 5. Candidates must demonstrate the development of the students' abilities in several exercises through coaching and repetition, rather than just presenting a succession of exercises only executed once. Students of a range of abilities may be presented. The candidate will be assessed on their demonstration of:
 - Confident self presentation.
 - Positive role-modelling
 - Effective lesson planning
 - Punctuality and effective time management.
 - Suitability of class content for the age and stage of the students.
 - Positive, task-focused atmosphere.
 - Effective communication skills
 - Technically correct demonstration.
 - Supportive, encouraging and non-threatening teaching methods.
 - Offering equal opportunities to all students.
 - Rewarding effort as well as ability.
 - A problem-solving approach.
 - Flexibility and resourcefulness.
 - Appropriate constructive correction where necessary.
 - Using physical contact with caution.
 - Using suitable music and encouraging awareness of factors beyond physical dance technique e.g. rhythm, dynamics, use of space, facial expression, imagination, creativity, contextual consideration of particular steps or styles such as 'pas de basque', 'waltz', 'tarantella').

AICD BOROVSANKY TEACHERS ACCREDITATION

Only AICD Borovansky accredited teachers are able to enter students for Borovansky examinations. There are three teacher statuses: Associate, Licentiate and Fellow. It is mandatory for teachers entering students for major exams be "Licentiates". Teachers with Licentiate and Fellow status may enter students of all levels into examinations. The criteria for gaining Associate and Licentiate accreditation are stated on the following pages and the AICD highly encourages associate teachers who have gained the amount of experience to apply for their Licentiate diploma, to do so. Fellowship status is awarded at the discretion of the Artistic Director and the National Committee of the AICD.

Teachers with an AICD Associate Diploma, who have been successfully entering students into Borovansky exams for three or more years are encouraged to apply for Licentiate status.

AICD members wishing to apply for Associate or Licentiate teaching status should contact their State AICD branch for guidance and mentoring.

The AICD respects and takes into consideration applicants previous dance or dance teaching credentials and experience as well as professional dance experience. In some cases, applicants may be fast tracked to accreditation. Applicants who have sufficient previous training/qualifications/experience are encouraged to submit their CV/Resume to the AICD National Committee for consideration. This can be addressed to the Artistic Director of the AICD, Marilyn Jones OBE (aicdnational@gmail.com)

3. EXAMINATION AND ASSESSMENT ENTRY

Advice of any teacher's **intention** to submit examination / assessment entries must be received by the National Examination Coordinator at least three months prior to the intended examination or assessment date. State Coordinators need to liaise with teachers and inform the national coordinator so preparations for exam sessions run smoothly.

Examination/assessment entry forms and fees must be received by the State Examination Co-ordinator no later than **eight weeks** before the examinations. Teachers are to send **one cheque only** for their schools examinations made payable to the AICD. The State Coordinator then sends all State entries and fees to the National Coordinator. **Late entries are the responsibility of the teacher and will incur a penalty fee of \$5.00 per student.**

Please note that no candidate will be accepted for examination if the entry form is not signed by the teacher.

The National Examination Co-ordinator checks all examination and assessment entries. Receipts for the entry fees will be issued to the teacher by National Treasurer.

4. EXAMINATION CO-ORDINATOR

The Examination Co-ordinators are appointed by the National committee. State Examination Co-ordinators finalise the actual dates, collate all exam entries and forward them directly to the National Co-ordinator. They shall act as a liaison officer between the National Coordinator, the teachers and the examiners, in arranging suitable examination dates and venues and to ensure the smooth and proper conduct of the examinations / assessments.

In readiness for the examiner, the National Examination Co-ordinator will forward to the teacher, report forms filled out with the name, date, level and school, certificates and badges. They will also take due care to ensure adequate packing of all items to be posted.

On receipt of the report sheets, certificates and medals, teachers are to check that all is in order. Sometimes errors may occur with the spelling of names and such. In this case the teacher is to notify the National Coordinator Immediately so the item can be replaced. If the error is the fault of the teacher, \$10 will be charged to replace the certificate.

5. EXAMINATION AND ASSESSMENT FEES AND REFUNDS

- Examination and assessment fees will be reviewed annually by the national committee of the Institute.
- An entry fee, once paid, may not be transferred from the nominated examination or assessment category to another or from one named candidate to another student.
- If any candidate fails to appear at the proper place or time for the examination or assessment, no other student may take that candidate's place.
- Entry fees shall be forfeited if a candidate is absent or late for the examination or assessment without reasonable excuse.
- The names of any candidates absent from the examinations or assessments because of illness or any other circumstances will be listed by the teacher and forwarded, as a signed document, to the Examination Co-ordinator within seven days of the completion of the examinations or assessments. The teacher will retain a copy of the list.
- In the case of absence due to illness and a doctor's certificate is produced, the candidate may present for examination or assessment at any suitable opportunity in the same calendar year without paying another entry fee. If not re-applying, the entry fee will be refunded.
- All applications for refund shall be made in writing to the National Examination Co-ordinator.
- Teachers must itemise any additional charges over and above the stipulated examination/ assessment fee. Any service charge above the AICD scheduled fee should be made clear to parents of participating students. If teachers want a master class from the examiner it must be arranged by the State Co-ordinator prior to the examinations and paid to the AICD by the teacher.

Overall Marking Regime		
Primary to Advanced 2 Overall Result	Examinations & Major Examination A	Major Examination B
Unsuccessful	< 50%	< 50%
Pass	50-54%	50-54%
Merit	55-64%	55-64%
Commended	65-74%	65-74%
Highly Commended	75-84%	>75%
Honours	>84%	Not applicable

There are two streams for Borovansky Primary to Advanced II, Examinations and Assessments. Intermediate to Advanced II also have Option A or B for Examination. (A with Point work and B without point work.

The Assessment Only stream from Primary to Advanced II is not graded. Candidates receive a report, participation certificate and badge. (Please see page 12 section 11. Examination Results and categories)

Overall Marking Regime - Solo Seal	
Solo Seal Overall Result	Major Examinations
Unsuccessful	<80%
Pass	80-89%
Pass with Distinction	>90%

EXAMINATION & ASSESSMENT MARKING SYSTEM

Marking Criteria				
Criteria	Juniors			Majors
	Primary & Grade 1	Grade 2 - 4	Grade 5 & 6	Intermediate to Advanced II
Technical Ability	40%	40%	50%	60%
Presentation	20%	20%	30%	20%
Artistry		5%		
Musicality	10%	10%	10%	
Dance Knowledge	25%	20%	10%	5%
Grooming	5%	5%		
Pointe & Boys Skills				15%
Total	100%	100%	100%	100%

The above table is the marking criteria that AICD examiners follow during exams and assessments however the candidates do not receive a mark on their report.. They receive a result such as such as Merit or Commended (see “Overall Marking Regime” Chart on page 17).

6. ASSESSMENTS

Assessments are intended to be used:

- by teachers who do not wish to follow a set syllabus.
- as a bridging test or for students recently joined or physically unable to master certain syllabus aspects.

The AICD Borovansky syllabus may be used as a basis for an assessment if a teacher does not want to construct their own class. No categories (only comments) will be given on Assessment reports. Assessment candidates receive a certificate and medal with their reports. Candidates taking Major Examination B are not required to do pointe work but must be able to demonstrate the pointe work exercises on demi pointe and answer the pointe work theory questions from the Borovansky Theory book.

7. EXAMINERS AND ASSESSORS

- Examiners will be appointed by the National Committee
- No teacher shall be appointed as an examiner or assessor to their own school.
- Examiners and assessors travelling expenses including long distance rail fare, airfare and long distance car mileage will be paid by the Institute.
- The Institute will pay a car allowance of \$0.25 per kilometre, when the travel distance exceeds 20 kilometres to exam venue.
- The Institute will provide accommodation for examiners and assessors UNLESS entry fees do not cover accommodation costs. In this case, the host school(s) are to arrange and pay for accommodation and local costs incurred in travelling e.g. taxi fares, meals.
- The host school(s) shall provide the exam venue, morning and afternoon teas and lunch for the examiners and assessors, where required. The schools shall also provide transport to and from the examination venue.
- State coordinators are to liaise with teachers to organize the examiners transport from one venue to another and details such as name and mob number of the driver who might be picking up the examiner, should be given to the examiners so they have a point of contact. Accommodation details should be sent to the examiner well in advance of the exams.
- Examiners are asked to refer to the new theory book when asking theory questions at each level during the examinations.

8. GRADE REQUIREMENTS

Suggested minimum ages:-

Pre Primary	4—5
Primary	5—6
Grade 1	6—7
Grade 2	7—8
Grade 3	8—9
Grade 4	9—10
Grade 5	10—11
Grade 6	12 and over

Students should complete examinations and assessments in ascending order. However, at the discretion of the teacher, a student may be entered for an examination or assessment more than one grade above the grade previously examined or assessed.

A student may not be entered for an examination or assessment in a grade lower than that for which they have previously been examined or assessed.

Students may be entered for more than one examination or assessment at one time. In such cases the order of examination or assessment will be to start with the lower grade and proceed to the higher grade only if the lower grade has been successfully completed.

The pointe work in Grades 5 & 6 is optional and it is recommended that teachers take care to abide by safe dance practices when allowing students to commence point work. Exam candidates for these grades who are not yet ready for pointe work must demonstrate the point work on demi pointe using the same technique that pointe work requires i.e. strength in feet and ankles, correct posture and use of turn out. Grade 5 and 6 exam candidates are still able to achieve Honours if they demonstrate the pointe work on demi pointe.

14. PLACEMENT OF CANDIDATES IN THE ROOM

Candidates must be placed as follows, so that the examiner always reads from left to right.

	1	2	3	4	
4					1
3					2
2					3
1					4
	EXAMINER				

15. SCHOLARSHIPS AND SPECIAL AWARD MEDALS

- A “**Special Award Medal**” shall be issued to the student with the highest mark of 88 or over in each Major level in the school. One only per level.
- Medals may be awarded to the same student for consecutive levels.
- Where a medal is lost, a replacement medal may be purchased from the Institute. Cost \$10.00
- **Student Scholarships** will be available annually to the top students of the major levels within the Borovansky schools for first, second and third placegetters in each of Intermediate, Advanced 1 & Advanced 2 levels. Scholarships and awards are for students who obtain Honours in their respective level. The examiner sends their recommendation for scholarships/awards to the National Exam Co-ordinator. Scholarships/Awards are awarded at the discretion of the National Committee. Monies will be paid directly to the appropriate school (s) and go toward further training in the Borovansky method.
- The AICD have an award for boys participating in the AICD Borovansky examinations, named the **Garth Welch Award**. This award is for boys who are considered by an examiner to show great potential and a positive attitude. Should an examiner see such a boy they will then present a letter to the national committee outlining their reasons for nominating the boy. The National Committee will make it’s decision at the April National Committee Meeting. Monies are to go toward further training in the Borovansky method.
- The **AICD teachers scholarship** is awarded by the National Committee. AICD members can nominate a teacher (25yrs or older) for this award by going to the website and submitting their nomination on the Scholarship page. Details of the award can be found on the website. This award has to be taken in the year that it is awarded.

13. CONDUCT OF EXAMINATIONS

- In the absence of a pianist the teacher is responsible for provision of examination CD music, and shall provide a CD player or iPod and operate it during the exam. **Current Borovansky CD's only may be used in the examination.**
- Placement music system shall not be too close to or at the rear of the examiner so as not to disturb them while examining.
- Placement of the examiner's table, with a firm writing surface, must be in the optimum viewing position. Centre front.
- No other person except the examiner and the teacher operating the music system, may be present in the room during the examination, without the examiner's permission.
- In the event of students from different schools coming together for examination, the teachers shall operate the music system dividing the time in equal proportions to the number of candidates from each school or make a private agreement between themselves to cover such a situation.
- **Time must be allowed for the examiner to write reports. Five minutes between each group.**
- Students must follow the etiquette of showing respect for the examiner by entering the room quietly, in order, followed by a curtsy/ bow and greeting of the examiner. A proper exit from the room should be organised by the teacher.
- From Primary level upward examinations are not to be considered "normal" classes".
- At the examiner's discretion exercises can be seen on one or both sides at the barre.
- Where possible it is a general recommendation that all mirrors be covered in the room during the examination.
- Teachers may discuss technical problems only with the examiner.
- **Timing of examination or assessment sessions:-**

Beginners, Pre Primary, Primary	30 min- plus
Grade 1	35 min- 5 minutes
Grade 2/3	40 min- writing time
Grade 4	45 min- between
Grade 5	60 min- each
Grade 6	70 min- exam is
Intermediate to Advanced	75 min- mandatory

Total examination time per day including tea (15 minutes) and lunch breaks (30 minutes) will be no more than 8 hours

9. MAJOR LEVEL REQUIREMENTS

Intermediate
Advanced 1
Advanced 2
Solo Seal (Borovansky)

- Students must complete major examinations in ascending order.
- Candidates for Intermediate or above must be aged 13 years or over.
- **Pointe work is compulsory for students taking the Major Examination A. For Major Examination B candidates do not need to do the pointe work but will not receive the 15% mark allocated to pointe work. (please refer to marking system Graph on page 16)**

10. STUDENT NUMBERS FOR EXAMINATIONS AND ASSESSMENTS

The number of students in the examination room shall normally be as follows:

Beginners / Pre Primary / Primary	4 maximum <i>(unless there are only 5 students in that grade. Extra time must be allowed for writing if 5.)</i>
Grade 1 / Grade 6	4 per session
Intermediate / Advanced	4 per session

- No student is to be examined by themselves (Solo Seal excluded) Teachers should ask to include a sole entry at a nearby school unless school is in an isolated area.
- When numbering student for the exam classes, each new GRADE starts from 1. NOT each group.
- The minimum number of students submitted for examination or assessment at a venue is twenty. Where examination or assessment of smaller groups is required, the matter is to be referred, in writing, to the National Examination Co-ordinator for a decision.
- Schools in the same city or area may conduct examinations or assessments at the same time, at the same venue, to make up the required number.
- In general, there will be one examination period per year in each city.
- For Solo Seal (Borovansky), the maximum number of students to be examined on any one day is six. Two examiners are normally required but not compulsory. **To be eligible for Solo Seal, candidate must obtain Highly Commended or Honours for Advanced II.**

11. EXAMINATION RESULTS AND CATEGORIES

AICD Assessments (Primary to Advanced II)

Certificates, reports and badges will be given to candidates.
No categories will be stated.

Borovansky Examinations (Primary to Solo Seal)

Beginners Test / Pre Primary:

Successfully completed. No mark.

Primary / Grade / Majors:

Required level not attained—less than 50

Pass 50-54

Merit 55-64

Commended 65-74

Highly Commended 75-84

Honours 85-100

Solo Seal

Required level not attained—below 80

Pass 80—89

Pass with Distinction 90—100

- Successful candidates will be presented with a report, certificate and medal.
- ‘Special Award’ medals are awarded to students in both grades and majors. (please refer to section 14)
- The decision of examiners is final and no correspondence shall be entered into.
- Under no circumstances will a teacher withhold examination results or certificates from candidates.
- Any examination or assessment report forms found to have errors in result information or details, such as spelling of a candidate’s name may be returned, by the teacher, to the Examination Co-ordinator for correction within one month after the date of receipt of the certificates and reports. Correct spelling of names shall be taken as that appearing on the entry form.
- Where there is a teacher’s error in the spelling of a name the incorrect certificates may be replaced for a fee of \$10.00 to cover postage and handling.
- Examination marks will not be given to students. Categories only will appear on reports and certificates.
- **NO DISCUSSION OR CORRESPONDENCE ON RESULTS PRIOR TO OR AFTER EXAMINATIONS WILL BE ENTERED INTO.**

12. EXAMINATION AND ASSESSMENT UNIFORM

- All candidates must wear correct uniform at examinations/assessments.
- All candidates must wear their allocated number, clearly visible on the front of their uniform. Label size must be approximately 14 cm x 10 cm with number height of approximately 7 cm. BEGINNERS / PRE PRIMARY / PRIMARY Leotard and optional skirt (teacher’s choice). Pink tights or socks. ‘Crossovers’ are acceptable in very cold conditions.

GRADE 1 / GRADE 5

Leotard. (optional skirt) School’s choice of colour.

Pink shoes / pink tights

Pointe shoes (grade 5)

Hair tightly fixed in balletic hairstyle.

EXTRAS AS NECESSARY

Ribbon and flowers in hair (optional)

1/2 tutu / character skirts

Character shoes (optional)

Props for dances / mimes

GRADES BOYS

White cotton singlet / Tshirt

Black / Navy tights

Black / Navy shorts

White socks & black shoes

No black elastic over white socks

MAJOR BOYS

White sleeveless cotton singlet

Black / Navy tights

White socks

Black shoes

MAJOR GIRLS

Black / dark blue or school colour sleeveless leotard with optional chiffon matching short skirt. Thighs to be exposed.

Pink tights

Pink ballet shoes and Pointe shoes

Character shoes and skirt

Optional matching 1/2 tutu for pointe work

Candidates may wear light street makeup

No jewellery or nail polish is to be worn